



# British Columbia Hunter Jumper Association

**Annual General Meeting  
7 January, 2008 6- 9 PM  
Sheraton Hotel – Guildford – Green Timbers Room  
Meeting Notes**

**Chair: Patti Coldicutt**

**Recorder: Deb Gue**

**Present:**

- BCHJA Members: Brent Balisky, Laura Balisky, Pam Cleeve, Patti Coldicutt, Diana Davies, Arlene Denning, Michelle Foulkes, Deb Gue, Donna Lowe, Fran McAvery, Chelsea McNeill, Nayda McNeill, Chris Pack, Lori Potts, Jane Tidball, Danielle Wolfe
- Not BCHJA Members: Dawn Lafrance, Pam Simmie, Glen Simmie, Rowena (Last name please)

1. Call to order at 6:30 PM
2. Quorum – We have 6+ members of executive present.
3. Read and adopt Agenda – added Newsletter, and question period. Agenda adopted. (moved/seconded by Nayda McNeill/Arlene Denning).
4. Read and adopt minutes from last AGM (8 January, 2007). (moved/seconded by Chris/Arlene Denning).
5. Reports:

## **President's Report – Laura Balisky**

2007 was a busy year for BCHJA. The new programs we have put in place got off to a good first year. The Athlete development program, the new website, and the education programs coupled with clinics were all very much successful works in progress.

Our membership in the Fraser Valley was slightly increased from 235 to 242 members, unfortunately our memberships from all other regions have slightly decreased. Our total membership has gone from 706 down to 631. Hopefully we will increase this again next year.

Our Fall Finale was also a big success; we had 308 entries and profited approximately \$20,000.00. As always the Fall Finale was enjoyed by all, the parties and social functions make up a big part of the Fall Finale. This coming year the Fall Finale will be held at Milner Downs.

I am really looking forward to 2008, the Athlete Development and Education programs will really be on their way to sending the teams to Spruce Meadows and hosting more great clinics for our members.

Note: Archie Cox (hunter eq coach) – Laura has spoken to him about a clinic already.

President's report adopted as presented (Moved/seconded – Jane and Chris)

## **Treasurer's Report – Lori Potts**

Cash in the bank at Nov 30/07 is \$68,263.75

Receivables are \$1534.71 – representing Jump Canada Revenue of \$1,000.00, Crescent Stables for \$340.00, Cash from the Concession of \$284.72 less a credit of \$90.01 on Julie-Anne Aver who choose to keep her Fall Finale money with the BCHJA

Undeposited funds – represents \$100.00 from Deerfield, \$50.00 from Helen Leslie & \$170. from Nyssa Tilford that had not been deposited to the bank as of Nov 30/07

Deposits – Provincial Show is the \$100 fee to hold the date for the 2008 Fall Finale

Accounts Payable of \$5,886.50 – represents \$4855.56 owed to Marion Cunningham for expenses to signs, Fall Finale and Gala. \$841.04 to Gateway Langley Holdings for the balance of the Gala expenses. \$190.00 to Jody McLean for balance of Sponsorship commission for the Fall Finale.

GST refund of \$36.00 to be claimed on the next GST return

For 2007 we budgeted to spend \$16,777 over our income to conform with the laws we are governed by. Our actual loss is \$6,621.33  
 We would have earned \$10,701.07 but we spent \$8,089.80 on bedding from the 2006 Fall Finale that was missed on the previous year invoice. We also spent \$9,232.60 for the new online system.

| <b>BCHJA Balance Sheet</b>             |                         |                         |
|--|-------------------------|-------------------------|
|  | <u>Nov 30, 07</u>       | <u>Nov 30, 06</u>       |
| <b>ASSETS</b>                          |                         |                         |
| <b>Current Assets</b>                  |                         |                         |
| <b>Chequing/Savings</b>                |                         |                         |
| Royal Bank 2080-101-210-3              | -8,598.00               | 64,859.00               |
| Paypal Acct                            | 494.60                  | 202.19                  |
| Petty Cash                             | 0.00                    | 193.30                  |
| Ing Direct Savings                     | 76,523.49               | 0.00                    |
| Short-term Investments                 | <u>0.00</u>             | <u>5,000.00</u>         |
| <b>Total Chequing/Savings</b>          | <b>68,420.09</b>        | <b>70,254.49</b>        |
| <b>Accounts Receivable</b>             |                         |                         |
| Accounts Receivable                    | <u>1,449.99</u>         | <u>704.80</u>           |
| <b>Total Accounts Receivable</b>       | <b>1,449.99</b>         | <b>704.80</b>           |
| <b>Other Current Assets</b>            |                         |                         |
| Undeposited Funds                      | 290.00                  | 30.00                   |
| Deposits Provincial Show               | <u>100.00</u>           | <u>0.00</u>             |
| <b>Total Other Current Assets</b>      | <b><u>390.00</u></b>    | <b><u>30.00</u></b>     |
| <b>Total Current Assets</b>            | <b><u>70,260.08</u></b> | <b><u>70,989.29</u></b> |
| <b>TOTAL ASSETS</b>                    | <b><u>70,260.08</u></b> | <b><u>70,989.29</u></b> |
| <b>LIABILITIES &amp; EQUITY</b>        |                         |                         |
| <b>Liabilities</b>                     |                         |                         |
| <b>Current Liabilities</b>             |                         |                         |
| <b>Accounts Payable</b>                |                         |                         |
| Accounts Payable                       | <u>5,896.50</u>         | <u>0.00</u>             |
| <b>Total Accounts Payable</b>          | <b>5,896.50</b>         | <b>0.00</b>             |
| <b>Other Current Liabilities</b>       |                         |                         |
| Due Horse Council                      | -20.00                  | 0.00                    |
| GST Claimable                          | <u>0.01</u>             | <u>0.00</u>             |
| <b>Total Other Current Liabilities</b> | <b><u>-19.99</u></b>    | <b><u>0.00</u></b>      |
| <b>Total Current Liabilities</b>       | <b><u>5,876.51</u></b>  | <b><u>0.00</u></b>      |
| <b>Total Liabilities</b>               | <b>5,876.51</b>         | <b>0.00</b>             |

|                                       |                         |                         |
|---------------------------------------|-------------------------|-------------------------|
| Equity                                |                         |                         |
| Retained Earnings                     | 70,989.29               | 44,074.98               |
| Net Income                            | <u>-6,605.72</u>        | <u>26,914.31</u>        |
| Total Equity                          | <u>64,383.57</u>        | <u>70,989.29</u>        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <b><u>70,260.08</u></b> | <b><u>70,989.29</u></b> |

**BCHJA Profit & Loss Statement**

|                             | <u>Dec '06 - Nov<br/>07</u> | <u>Dec '05 - Nov<br/>06</u> |
|-----------------------------|-----------------------------|-----------------------------|
| <b>Income</b>               |                             |                             |
| Operating Income & Expenses | -14,654.41                  | -3,326.31                   |
| Show Revenues & Expenses    | 3,117.28                    | 1,545.00                    |
| Fall Finale Horse Show      | <u>11,370.04</u>            | <u>29,409.50</u>            |
| Total Income                | -167.09                     | 27,628.19                   |
| <b>Expense</b>              |                             |                             |
| Year End Banquet            | 6,454.24                    | 713.88                      |
| Uncategorized Expenses      | <u>0.00</u>                 | <u>0.00</u>                 |
| Total Expense               | <u>6,454.24</u>             | <u>713.88</u>               |
| Net Income                  | <b><u>-6,621.33</u></b>     | <b><u>26,914.31</u></b>     |

Treasurer's Report adopted as presented (Moved/seconded – Marion Cunningham/Donna Lowe) – carried.

Adendum: Jane mentioned that we could hold the AGM at T'bird office in future (no cost).

## **Athlete Development Report – Patti Coldicutt**

To recognize excellence in the junior/amateur divisions.

Claudia was acknowledged re her expertise in running clinics and previously offered a document detailing all of this information.

This year, we will be paying the entry fees (for team going to Skyliner show) for the team and one alternate.

Discussion about paying the stall as well. Should this be revisited?

Jane mentioned that if we are using T'bird for Kip clinic in the spring, we need a date ASAP. We were notified that we could use the indoor arena at the same time as the outdoor schooling show.

One suggestion is that the spring is a great time for riders to go to clinics, and Brent said that although it's more difficult to get clinicians then, we should consider how to make this work.

Athlete Development Report adopted as presented (Moved/seconded - Pam and Jane)

## **Member Services – Marion Cunningham**

Discussion about moving gala to Jan, and perhaps holding AGM in conjunction with it. Also, discussion about improving Silent Auction. Brainstorming for silent auction items. Need a barn basket coordinator.

Survey – themes – members like clinics and we need better/more communication.

Calendar – Marion showed what is currently on it and discussed whether we should be considering selling links (eg. Promote US shows, etc.)

Moved/seconded Brent and Pam

| <b>Year</b>                    | <b>2007</b> | <b>2006</b> | <b>2005</b> | <b>2004</b> |
|--------------------------------|-------------|-------------|-------------|-------------|
| <b>Zone Membership</b>         | <b>631</b>  | <b>706</b>  | <b>723</b>  | <b>654</b>  |
| Zone 1 Kootenay                | 1           | 2           | 0           | 1           |
| Zone 2 Thompson-Okanagan       | 93          | 116         | 105         | 108         |
| Zone 3 Fraser Valley           | 242         | 235         | 292         | 234         |
| Zone 4 Fraser River-Delta      | 100         | 110         | 117         | 106         |
| Zone 5 Vancouver-Squamish      | 159         | 179         | 170         | 172         |
| Zone 6A Vancouver Island-South | 19          | 34          | 11          | 14          |
| Zone 6B Vancouver Island-North | 11          | 18          | 13          | 13          |
| Zone 7 North West BC           | 1           | 4           | 9           | 5           |
| Zone 8 Cariboo-North East BC   | 5           | 5           | 3           | 1           |
| Zone Out of BC                 | 0           | 3           | 3           | 0           |

## **Report – 2007 Fall Finale BCHJA Social Events**

### **Thunderbird Show Park - September 19 – 23, 2007**

#### **General:**

Fall Finale events were generally well received and attended and included Morning coffee & donuts, Welcome party, Salmon BBQ, “Kathy’s Appi” party, Pancake Breakfast, Ice Cream party and the Sponsor’s Lunch. Over 300 horses were registered in classes over 4 days, with an additional day for warm-up. Used Thunderbird Show Park’s tables & chairs. Ordered from Turkey’s Party Rentals: 3 propane heater, 4 propane tanks, 1 griddle, 32 round yellow/orange/blue plastic table clothes, 6 white rectangular paper table clothes, 48 white linen look paper napkins, 240 yellow paper napkins, 8 paper table skirts, 2 beer tubs and 3 coffee cambros. BCHJA purchased approximately 10 dozen bottles of water, 30 cases of pop & juice, 2-4L boxes of white wine, 4-4L boxes of red wine and 20 cases of beer, 200 sets of cutlery, 200 styro plates, 400 cups, stir sticks and other coffee supplies.

#### **Section One: Coffee & Donuts**

Every morning [Thursday thru Sunday] from 7:00 am to 10:30 am, in the new Hunter Hospitality Area. Served donuts and muffins from Tim Horton’s and served coffee made in the Tack Shop’s coffee shop. After 10:30 am any leftovers were taken to the various in gates. Very little was left by the end of each day.

Purchased 28 assorted dozen donuts & 16 dozen assorted muffins, a case of coffee packets [for the coffee maker in the tack shop], 9 litres of cream & 3 boxes of cubed sugar.

Issues: Still need fewer muffins & more donuts

Suggestions: Have someone from the valley pick up the donuts from Tim Horton’s.

#### **Section Two: Welcome Party**

Thursday evening, Day one, was the evening of the Welcome Party. Approximately 100 – 125 people attended the event run from Scotti’s Smoothie bar. The food was provided Kathy of Scott’s Smoothie Bar. Thunderbird Show Park provided the drinks & bar. Dinner was Chili [meat & vegetarian] with grated cheddar cheese, salsa, sour cream and guacamole, Caesar Salad and Crusty Rolls. Costs for the meal [catered by Scott’s Smoothie Bar] were \$6.95 per person and included plates, napkins & silverware.

Issues: Event could have more people attending, but with CET qualifier etc running many are too busy to attend.

Suggestions: Have the start time later in the afternoon, after the hunter ring is mostly/completely finished.

### **Section Three: Salmon BBQ**

The Salmon BBQ, put on by the BCHJA, was a great success again this year. Approximately 170 people were served a meal of BBQ salmon, baked potatoes, rolls and salad & worked very well with the Flat Phases of the CET & Mini-Medal. The event was catered by local caterer hired by the show park. BCHJA supplied a cash bar serving beer and wine with complimentary water and soft drinks.

No issues or suggestions, the event worked very well.

### **Section Four: Pancake Breakfast**

The Foxwood Pancake Breakfast took place Saturday morning, between 7:00 am to 10:00 am, in the Hunter Ring Hospitality Area. Served almost 150 people pancakes with syrup & peaches &/or whip cream.

BCHJA purchased the pancake mix and fixing, on behalf of Foxwood. BCHJA provided the coffee and juices as well as the propane griddle, plates, napkins & silverware.

Issues: Make sure we know how to hook up the griddle before Saturday! Some "Guests" were somewhat less than appreciative

Suggestions: ???????

### **Section Five: Kathy's Appi Party**

Appetizers were served, sponsored by BCHJA, during the gymnastic phase of the CET & Mini-Medal in the indoor arena. Food was provided by Scott's Smoothie Bar and a cash bar & beverages was supplied by BCHJA. Food included 50 mini pizzas [mozzarella & bacon. vegetarian with pesto, artichokes and peppers], 4 -7 Layer Dips with taco chips, 4-Artichoke dips served with pita chips, 36 -Smoked salmon bagels, 2-Crab Dips served with crackers, plus napkins. Cost was approximately \$450 and served over 100 people.

Issues: None of note, the event ran well & was well received.

Suggestions: Keep the 2 serving areas, one at each end of the table area. It keeps the congestion down to a minimum & distributes it more evenly.

### **Section Six: Doc & Claudia Ice Cream**

Run Saturday afternoon inside the indoor arena, it is a freestanding event not involving BCHJA. It is a popular & well attended affair.

## **Section Seven: Sponsor's Lunch**

Changes the annual sponsor's lunch to a cake and refreshments party to go with the CET finals. Purchased 3 large cakes [1 ½ sheets] from Safeway and gave it away "free". A cash bar and non-alcoholic beverages, as well as all cutlery, tableware and napkins were provided by BCHJA.

Issues: None, was well received and was a better alternative to the formal lunch  
Suggestions: More CAKE!!!!!!

## **Evening of the Stars Awards Gala**

**Location: Coast Casino Hotel, Langley, Saturday, November 17<sup>th</sup>, 2007**

Annual Awards ceremony and dinner was held again this year in Langley. Over 400 people attended and awards were presented in 55 categories and 9 special presentations. Jackets were awarded for 1<sup>st</sup>, suit bags for 2<sup>nd</sup>, hat bags for 3<sup>rd</sup> and logo baseball hats for 4<sup>th</sup>.

Dinner was a buffet featuring an appetizer platter on each table, salads, cold meats, potatoes, vegetables, pasta carved meat and dessert table. The Hotel provided a cash bar. Dancing started after the awards and music was provided by Gary from A-1 Music Rentals.

\*\*\* All financial information, for any of this year's social events, can be found in this year's treasurer's report.

### **Danielle spoke re the website –**

Laura mentioned that we should have a tighter link with Gaitpost – we did not use all of our pages last year. Danielle is happy to do the write-up, just needs basic info sent to her. Lori also spoke about having a central server where all of our information could be posted and reviewed.

## **BCHJA Provincial Funding Program Report 2007 – Fran McAvity**

Travel assistance is made available for horses and riders who travel to competitions where they must qualify to compete and where they represent the province of British Columbia. Funds are available from the BCHJA Provincial Fund and the Jump Canada Levy Fund. All BCHJA funding is allocated after November 15<sup>th</sup>. There is also very good National Program funding available for EC members. More information and application forms may be obtained directly from Equine Canada.

Categories, which have qualified to date, are:

- Royal Agricultural Winter Fair - Toronto:
  - Hunters, Jumpers
  - JC Medal
  - Young Horse Final
  - National Talent Squad
  - Kubota Cup
- CET Medal Final - RAWF, Toronto
- Equitation Finals - Eastern USA
- Young Riders Championships
- BC Summer Games
- Spruce Meadows 1.50m and up - International Ring
- FEI Junior/Children's International Competitions
- Fran would like to add for this year, the team going to Skyliner at SM

Congratulations to the 2007 recipients:

- CET National Medal Finalists: Samantha Aird, Katie Waring, and Megan Southam.
- EC Medal Finalist: Dana Hensen and Hannah Fraser
- Spruce Meadows 1.50m: Chris Lowe, Gail LeNoble, Suzanne Brewster
- FEI Children's Final: Dominique Shone
- Kubota Cup: Gary Brewster and Andrea Strain

A total of \$3,000 was awarded from the Jump Canada Fund and \$8,500 from the BCHJA fund.

- Jumper and Hunter young Horse Development Program: \$1000 in prize money was given at the BCHJA Fall Finale.
- Education Sponsorship Program: List attached. \$3100 paid in scholarships
  - \$200 towards clinic of choice - approved by education. Top three in the following BCHJA divisions:
    - 0.90m Junior Amateur Jumpers,
    - 1.0m Junior/Amateur/Jumpers,
    - 1.1m Junior/Amateur Jumpers,
    - Children's Hunters,
    - Adult Amateur Hunters,
    - Pony Hunters,

- Modified Children's and Adult Amateur Hunters,
- Pre-Adult Hunters,
- Pre-Child Hunters.
- \$300 towards clinic of choice to the top four Junior Amateur CET Mini-Medal BC Finalists.

This year we will go back to the hunters again (we switch each year). Fran is suggesting we add, this year, 2'6" pre child and pre adult (6 more \$200 scholarships). 2009 will be equitation.

Question...do those who lease horse and do not have to ship to Royal, do they get the same money? Yes (it costs to lease).

Funding Report adopted (Moved/seconded Nayda/Arlene; carried)

## **6. Motions (as circulated)**

### **1. Membership Categories and Fees:**

- 1.1 Be it resolved the membership fee for an active member be \$25.00 per year; an active member being a rider or horse owner that wants to collect BCHJA points for the purposes of the Year End Awards.
- Defeated by vote, and amended as follows:

Be it resolved that the BCHJA membership be \$25.00 per year for each member.

- Moved by Debbie Benson; Seconded by Fran McAvity; Carried.

- 1.2 Be it resolved the membership fee for an non-active member be \$10.00 per year; an associate member being a non active rider, parent/guardian, barn, business or other non-competitive individual, shall pay a fee of \$10 who does not require to collect points for the purposes of BCHJA Year End Awards.
- Defeated – not required as 1.1 covers all members (ie. Non-active not required).

- 1.3 Be it resolved that an additional charge of \$10.00 per membership be applied to any previous member who does not apply for their membership for the current year prior to the last day of March of the same year.
- Defeated by vote, and amended as follows:

Be it resolved that an additional charge of \$10.00 per membership be applied to any previous member who does not apply for their membership for the current year prior to April 30 of the same year.

- Moved by Jane Tidball; Seconded by Nayda McNeill; Carried.

- 1.4 Be it resolved that an additional charge of \$10.00 per membership be applied if the membership application is not processed online through the website [www.bchja.com](http://www.bchja.com) and the member requires the application to be manually processed by the treasurer or person appointed by the treasurer to complete the current year membership application.
- Moved by Lori Potts; Seconded by Marion Cunningham: Defeated
  - The executive will further the discussion on the idea of incentives for those who renew on-line, such as a draw for a free stall at a BCHJA show held at Thunderbird (generously offered by Jane).

### **2. Trainer Motion:**

- 2.1 Be it resolved that any trainer/coach who has a client[s] wishing to collect points toward a BCHJA year end championship must hold a current membership in the association. Failure to do so will result in the loss of any points gathered.

- Moved by Marion Cunningham; Seconded by Laura Balisky; Carried

2.2 To qualify riders and horses, trainers must be EC sports license holders in good standing.

- Defeated by vote, and amended as follows:

Be it resolved that trainers who wish to be members of BCHJA, must be EC sports license holders in good standing.

- Moved by Fran McAvery; Seconded by Deb Gue; Carried.

### **3. Member at Large and Junior Member Motions:**

3.1 Be it resolved that up to 3 member at large positions may be added to the BCHJA board, at the discretion of the executive. Members at large may come from any region and will have responsibilities related to an area of operation and not a region of the province. A Member at large will hold the position for only one year.

- Moved by Marion Cunningham; Seconded by Laura Balisky; Carried

3.2 Be it resolved that up to 2 junior member positions be added to the BCHJA board, at the discretion of the executive. Junior board members may come from any region and must hold a current active BCHJA membership.

- Moved by Deb Gue, Seconded by Deb Benson
- Withdrawn by Deb Gue, with the understanding that Marion Cunningham will be developing the junior member roles and contributions under the Member Services portfolio.

### **4. Membership & the Fall Finale:**

4.1 Be it resolved that for a competitor to collect BCHJA Championship points at the annual Fall Finale horseshow, a competitor must be a paid up member of the association prior to the start of the show; and must have also attended at least one other BCHJA sanctioned horseshow, as a paid up member. Failure to do so will result in the loss of any accumulated points from the Fall Finale.

- Moved by Marion Cunningham; Seconded by Laura Balisky; Carried

### **5. Cross Entry: A question from the floor**

Be it resolved that the points rules that apply to the 2'3"/2'6"/2'9" hunter divisions also apply to the 2'3"/2'6"/2'9" equitation divisions.

- Moved by? Seconded by? Carried

## **7. New Business**

- a. BCHJA Constitution – Marion Cunningham

Marion has a number of old documents and acknowledges that we need to put together a proper constitution. This will happen this year. Will be presented at the next AGM.

- b. Discussion of Board structure, role of Zone Reps, etc.

## **8. Election Slate for 2008 Board**

There were no nominations from the floor.

### **BCHJA Board of Directors – 2008**

- President – Laura Balisky (returning)
- Past-President – Fran McAvity (returning)
- Secretary – Deb Gue (returning)
- Treasurer – Lori Potts (returning)
- VP Member Services – Marion Cunningham (returning)
- VP Athlete Development – Patti Coldicutt (returning)
- VP Funding – Fran McAvity (returning)
- VP Competitions – Nayda McNeill – by acclamation
- Zone 1,7,8 – Judy Greenwood (returning)
- Zone 2 – Bill Ulmer (returning)
- Zone 3 – Pam Cleeve (by acclamation)
- Zone 4 – Donna Lowe (returning)
- Zone 5 – Arlene Denning (by acclamation)
- Zone 6 – Lori Yarrow (returning)

### **Also interested in assisting the board this year:**

- Brook Hardy (will work with Marion in Member Services group)
- Suzy Lund
- Kate DeWolfe
- Joanne Simmie

### **Adjournment at 9:30 PM**

### **Next Executive Meeting:**

**Monday, January 14, 2008, 6:00 PM at (location TBA)**